

City of South Bend
Council Meeting
Monday, December 12, 2016 @ 5:30 pm
Council Chambers
1102 W. First Street, South Bend, WA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda and Consent Agenda
Approval of Minutes: *November 28, 2016 Regular Meeting*
4. Correspondence
5. *Council Position #1 – *See Attached**
6. *RWWTP – HWA Agreement (Action)*
7. *Ordinance #1519 – 2016 Budget Amendments (One Reading Only) (Action)*
8. Items from the Public ***(3 Minute Limit)***
9. Department Head Reports:
 - i) Police Chief Eastham
 - ii) City Supervisor Houk
 - iii) Clerk/Treasurer Roberts
 - iv) Fire Department
10. Mayor's Report
11. Council Comments
12. Adjournment

Next Regular Meeting: Monday, January 9, 2017 @ 5:30 PM

South Bend Council Meeting

Monday, December 12, 2016

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #42562 thru Check #42604 - \$54,012.70

2. Approval of Payroll Checks

Payroll – Check #24147 thru Check #24161 including Direct Deposit - \$93,098.39

12/12/16

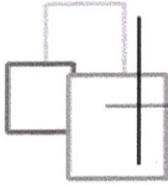
VENDOR		AMOUNT	
42562	Aberdeen Office Equipment, Inc.	\$ 325.19	Office Supplies - City Hall \$262.57, Police \$10.79 and Water \$51.83
42563	Association of Washington Cities	\$ 50.00	2017 Winter Mayors Exchange
42564	Board of Volunteer Firefighters	\$ 2,880.00	2016 Volunteer Firefighters Disability/Pension Remittance
42565	Bud's Lumber & Electric	\$ 9.93	Operating Supplies - Streets \$1.30 and Parks \$8.63
42566	CenturyLink	\$ 1,321.28	All Depts
42567	Comcast	\$ 69.95	Internet - WTP
42568	Creative Community Solutions, Inc.	\$ 2,327.50	Zoning Code Update & Permit Review
42569	Dave Williams	\$ 200.00	December 2016 Noxious Weed Spraying
42570	Day Wireless Systems	\$ 2,387.60	Repair/Maintenance - Water Fund
42571	Dept of Revenue - EFT Pay	\$ 8,050.56	November 2016 Excise Tax on Water/Sewer/Garbage and Excise Tax on Out of State Purchases
42572	Flannery Publications	\$ 384.34	Legal Notices
42573	Gerald Ashley	\$ 27.00	LEOFF 1 Benefits
42574	Grays Harbor College	\$ 163.70	Customer Service Training - Office Staff
42575	Grays Harbor County Dept of Public Health	\$ 95.00	Water Samples
42576	H.D. Fowler	\$ 2,355.87	Operating Supplies - Water \$373.36 and Central Avenue Project \$1,982.51
42577	Hagen Bates & Edwards P.S.	\$ 162.00	Pro Tem Services - Municipal Court 11/14 and 11/28/16
42578	Hawk's Superior Rock, Inc.	\$ 273.78	Rock Stockpile - Streets
42579	HB Portables	\$ 100.00	Portable Toilet at Boat Launch - 10/29-11/25/16
42580	Invoice Cloud - EFT Pay	\$ 82.60	November 2016 Portal Access Fee
42581	Julie Struck	\$ 157.49	Per Diem - 2017 Winter Mayors Exchange 1/17-1/18/17
42582	LeMay Mobile Shredding	\$ 36.05	Document Shredding
42583	Margie Packard	\$ 160.99	November 2016 Library Janitorial
42584	Masco Petroleum	\$ 660.67	Fuel - Public Works
42585	Montesano Internal Medicine	\$ 180.00	CDL Physical - T McGee
42586	Office of Financial Management	\$ 5,233.47	November 2016 Municipal Court Fines & Forfeitures
42587	One Call Concepts	\$ 2.64	Locates
42588	Pacific County Health & Human Services	\$ 109.40	3rd Quarter 2016 Liquor Excise & Liquor Profits
42589	Pacific County Prosecutors Office	\$ 58.77	October 2016 Crime Victims

42590	Petty Cash - Dee Roberts	\$	312.75	Miscellaneous - City Hall \$48.75 and Water \$264.00
42591	Pioneer	\$	6.10	Miscellaneous - Library
42592	Pitney Bowes	\$	500.00	Postage
42593	PUD #2	\$	7,944.18	All Depts
42594	Royal Heights Transfer Station, Inc.	\$	11,669.42	Dump Fees
42595	South Bend Pharmacy	\$	54.35	UPS Fees - Water Fund
42596	The Law Office of Jonathan Quittner	\$	327.25	Pro Tem Services - Municipal Court 11/14, 11/15, 11/16, 11/22 and 11/28/16
42597	Thrivent Financial	\$	2,316.60	LEOFF 1 Benefits - Long Term Care G Ashley (Annual)
42598	Traffic Safety Supply Company, Inc.	\$	54.98	Signs/Posts - Streets
42599	V & N Auto Parts	\$	304.88	Repair/Maintenance - Police \$8.62, Water \$142.40 and Garbage \$153.86
42600	Verizon	\$	120.03	Police Laptops
42601	Vision Municipal Solutions, LLC	\$	39.55	Software Update - Server
42602	Washington State Parks & Recreation Commission	\$	2,000.00	Annual Willapa Hills Trail Easement
42603	Zee Medical Service	\$	85.97	First Aid Kit Replenishment - City Hall & Public Works
42604	VISA - EFT Pay	\$	410.86	Police \$324.41, Current Expense \$(6.96) and Water \$93.41
	TOTAL	\$	54,012.70	

 Mayor Struck

 City Supervisor Houk

 Police Chief Eastham



Register

Number	Name	Fiscal Description	Cleared	Amount
<u>24147</u>	Houk, Dennis	2016 - November - Second Council Meeting - November		\$1,650.00
<u>24148</u>	Ashley, Alan	2016 - November - Second Council Meeting - November		\$92.35
<u>24149</u>	Houk, Dennis	2016 - November - Second Council Meeting - November		\$3,230.28
<u>24150</u>	Olsen, Lisa	2016 - November - Second Council Meeting - November		\$110.27
<u>24151</u>	AFLAC	2016 - November - Second Council Meeting - November		\$454.53
<u>24152</u>	Association of WA Cities	2016 - November - Second Council Meeting - November		\$2,580.89
<u>24153</u>	Dee Roberts-Coffee Fund	2016 - November - Second Council Meeting - November		\$35.00
<u>24154</u>	Dept of Labor & Industry	2016 - November - Second Council Meeting - November		\$3,733.74
<u>24155</u>	Dept of Retirement Systems	2016 - November - Second Council Meeting - November		\$9,948.05
<u>24156</u>	Nationwide Retirement Solutions	2016 - November - Second Council Meeting - November		\$405.00
<u>24157</u>	Teamster's Local #252	2016 - November - Second Council Meeting - November		\$526.00
<u>24158</u>	The Bank of the Pacific	2016 - November - Second Council Meeting - November		\$16,887.16
<u>24159</u>	Washington Counties Insurance Fund	2016 - November - Second Council Meeting - November		\$406.00
<u>24160</u>	Washington State Support Registry	2016 - November - Second Council Meeting - November		\$297.73
<u>24161</u>	Washington Teamsters Welfare Trust	2016 - November - Second Council Meeting - November		\$12,937.00
<u>November 2016 Draw Payroll</u>	Payroll Vendor	2016 - November - Second Council Meeting - November		\$13,300.00
<u>November 2016 Regular Payroll</u>	Payroll Vendor	2016 - November - Second Council Meeting - November		\$26,504.39
				\$93,098.39

**CITY OF SOUTH BEND
COUNCIL MEETING – 11/2816**

1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Struck at 5:30 pm followed by the Pledge of Allegiance. Members present: Councilor Olsen, Councilor Williams, Councilor Neve, Councilor Webber, Councilor Hall, City Supervisor Houk, Police Chief Eastham, Assistant Fire Chief McGee and Clerk/Treasurer Roberts.

3. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES

A motion was made by Councilor Neve to approve the Agenda, the Consent Agenda and the minutes of the November 14, 2016 regular meeting. The motion was seconded by Councilor Olsen. **Vote: Ayes-5, Noes-Ø, Absent-Ø**

Vendors – Check #42534 thru Check #42561 - \$71,067.41

4. CORRESPONDENCE – NONE

5. PUBLIC HEARING @ 5:31 PM – CENTRAL STREET SEWER IMPROVEMENT PROJECT CLOSEOUT

Mayor Struck opened the public hearing at 5:31 pm. There was no public in attendance. Councilor Neve asked for City Supervisor Houk's thoughts on the project and City Supervisor Houk advised that he was disappointed in the whole process. City Supervisor Houk explained that the Pacific County Dept. of Public Works was currently working on paving the alley between the Pacific County Annex Building and Security State Bank.

Councilor Neve made a motion accepting the funding portion of the Community Development Block Grant (CDBG) funded Central Street Sewer Improvement Project as complete. The motion was seconded by Councilor Webber. **Vote: Ayes-5, Noes-Ø, Absent-Ø**

There was no further comments and the public hearing was closed at 5:32 pm.

6. ORDINANCE #1517 – ADOPTION OF 2017 BUDGET (SECOND READING)

Councilor Williams made a motion to accept Ordinance #1517 – Adoption of 2017 Budget as presented. The motion was seconded by Councilor Neve. **Vote: Ayes-5, Noes-Ø, Absent-Ø**

7. ORDINANCE #1518 – GARBAGE RATE INCREASE (SECOND READING)

Councilor Neve made a motion to accept Ordinance #1518 – Garbage Rate Increase as presented. The motion was seconded by Councilor Williams. **Vote: Ayes-5, Noes-Ø, Absent-Ø**

8. COUNCIL POSITION #1

Mayor Struck explained the process to fill Council Position #1 due to Councilor Olsen's resignation (effective December 31, 2016) at the November 14, 2016 council meeting. (See **SBMC 2.05.020 Vacancies**) The city declared the position open (11/14/16) with a public notice in the Willapa Harbor Herald which was published on November 16th and November 23rd. Reading of the candidates read at the second regular meeting – 11/28/16 and at the third regular meeting any additional names of candidates are read and a vote for candidates – 12/12/16

Mayor Struck read the names of the current candidates – Wyatt Kuiken & Rick Meyer.

The current and any additional candidates will get a letter asking them to attend the December 12th council meeting along with the questions that will be asked during the interview process.

9. ITEMS FROM THE PUBLIC – NONE

10. DEPARTMENT HEAD REPORTS

- Police Chief Eastham announced that Officer Ryan Miskell's last day will be December 14th. He has accepted a position with the Raymond Police Department. He explained that his department will be very short staffed for the next five months, but they will make it work.
- City Supervisor Houk pointed out that Nova Contracting, Inc. have not been back to complete the sidewalk restoration for the Central Street Sewer Improvement Project because they are not equipped to do the work and there is currently no local contractors available to assist them.

11. MAYOR'S REPORT

- ✚ Mayor Struck noted that she will be attending the Association of Washington Cities *Mayors Exchange* on January 18th in Olympia. It is an opportunity for mayors to gather in Olympia for a special lobby day and to engage in a daylong session to network with fellow mayors, share news from home and glean best practices as well as interact with legislators on important city issues.

12. COUNCIL COMMENTS

- Councilor Hall mentioned to Police Chief Eastham that he has noticed that Wyatt Kuiken (Transportation Supervisor, South Bend School District) mentions on social media almost daily that cars are going the wrong way in front of the school. Police Chief Eastham explained that there has been some issues since the barricade was removed at E First and Monroe, but that the issues seem to be working themselves out. Police Chief Eastham did note that people are still parking in the fire lane which is a problem, but he is in contact with the school and he is working with them to get any issues taken care of. Councilor Hall did note that it seems to be working well even with the few glitches. Police Chief Eastham agreed, pointing out that the congestion in that area has been cut in half, at least.
- Councilor Neve reminded everyone about South Bend's Christmas Tree Lighting and the arrival of Santa along with his helpers Mickie and Minnie Mouse on Friday, December 2nd at 6 pm at the city dock (next to the Elixir). There will be gift bags for the kids!
- Councilor Williams was glad to see two candidates step up to fill the vacant council position.
- Councilor Olsen reminded everyone to attend the Raymond Lighted Christmas Parade on Saturday, December 3rd at 6pm.

13. EXECUTIVE SESSION – POTENTIAL LITIGATION & LABOR NEGOTIATIONS

Prior to adjourning to Executive Session Mayor Struck advised that no decisions would be made. Mayor Struck called the Executive Session to order at 5:45 PM for 20 minutes for the purpose of potential litigation and labor negotiations. Councilor Olsen, Councilor Williams, Councilor Neve, Councilor Webber, Councilor Hall, City Supervisor Houk and Clerk/Treasurer Roberts were in attendance. Also in attendance by conference call was Paul Correa of Tierney & Blakney, P.C.

Mayor Struck reconvened the meeting at 6:05 pm.

Executive sessions are done in accordance with RCW 42.30.080

14. ADJOURNMENT

The meeting was adjourned at 6:05 PM to meet again at 5:30 PM on Monday, December 12, 2016 for the next regularly scheduled meeting at South Bend City Hall.

Julie K. Struck
Mayor

ATTEST: _____
Dee Roberts
Clerk/Treasurer

Draft

City of South Bend
Council Position #1 Selection
Monday, December 12, 2016
Council Chambers
1102 W. First Street, South Bend, WA

1. Explain Order of Events
2. Draw Candidate Names to Determine Order for Interviews
3. Candidate Interviews
4. Recess to Executive Session to Discuss Candidate Qualifications
5. Reconvene Public Meeting
6. Mark and Count Ballots
7. Announce New Council Person
8. Swearing in Ceremony

Public Notice

Due to the resignation of Councilor Lisa Olsen, South Bend Council Position #1 is vacant. The South Bend City Council invites all interested parties to submit a letter of interest to the Clerk/Treasurers office by November 25, 2016. The letter should contain why the applicant would like to serve on the South Bend City Council.

The South Bend City Council will conduct interviews and make a selection on December 12, 2016. Interviews will be conducted at 5:30 pm in the South Bend City Council Chambers. If the appointed individual desires to retain Council Position #1 they would have to file with the County Auditor in 2017 to complete the unexpired term (2019).

Dee Roberts
Clerk/Treasurer
City of South Bend

Publish: 11/16 & 11/23

7. The member participating by telephone may ask to be recognized by the mayor to the same extent as any other member.

8. To the extent reasonably practicable, the clerk/treasurer shall provide backup materials to members participating by telephone.

9. If the telephone connection cannot be made or is made then lost, the meeting shall commence or continue as scheduled and the clerk/treasurer shall attempt to establish or restore the connection; provided, that if the member participating by telephone is necessary to achieve a quorum, the meeting shall be at ease, recess, or adjourn as necessary until the telephone connection is established or restored.

10. Meeting times shall be expressed in Pacific Time regardless of the time at the location of any member participating by telephone.

11. Remarks by members participating by telephone shall be transmitted so as to be audible by all members and the public in attendance at the meeting; provided, that in executive session the remarks shall be audible only to those included in the executive session.

12. As used in this subsection (B), "telephone" means any system for synchronous two-way voice communication. (Ord. 1436, 2011; Ord. 1388, 2008; Ord. 1178 § 1, 1992).

2.05.020 Vacancies.

A. A resignation in the office of mayor or councilmember shall be accepted or announced only at an open and regular meeting of the council. The resignation may be oral or in writing. The resignation may be effective for a date in the future of the meeting that it is announced at. In the event that a councilmember is leaving the position due to being elected mayor, the upcoming opening will be announced at an open and regular meeting.

B. Any vacancy created under subsection (A) of this section shall be acted upon in the following order:

1. First regular meeting, read resignation and declare position open. 11/14/16
2. Second regular meeting, reading of names of candidates for opening. 11/28/16
3. Third regular meeting, reading of additional names of candidates and vote for candidates. 12/12/16

C. The council can establish by motion the procedures which it wishes to use to consider the best qualified candidate to fill the opening.

D. The resigning or terminated mayor or councilmember shall not vote on filling the vacancy created by his resignation or termination. The newly selected mayor or councilmember shall be eligible to begin serving immediately.

E. If a mayor or councilmember resigns, is terminated, or dies after an election, the new person elected to that position shall then be appointed to that seat immediately. (Ord. 1410, 2010; Ord. 1068 §§ 1, 2, 3, 1982).

2.05.030 Salaries.

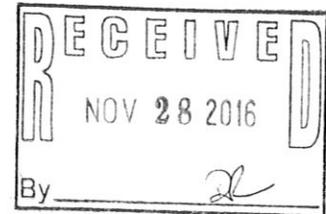
The salaries for councilmembers seated in future elections shall be set at \$120.00 a month. The salary for the mayor shall be \$800.00 per month. (Ord. 1455 § 2, 2012; Ord. 1278, 2002; Ord. 1230 § 2, 1998; Ord. 1214, 1996).

2.05.040 Mayor – General duties.

The mayor shall be the chief executive and administrative officer of the city in charge of all departments and employees. The mayor shall be responsible for faithfully enforcing all laws and ordinances and maintaining

November 25, 2016

Dee Roberts
Clerk/Treasurer
City of South Bend



Dee Roberts

This document is to serve as my notice of interest in fulfilling the remaining term for the South Bend Council Position #1 vacated by Lisa Olsen. As a Business Analyst and a theorist I truly believe that the cannabis industry will become the catalyst for the financial comeback that comes next. The common belief that this is something that will happen quickly is far from the truth. It does not matter how great our plan is or how complete our homework is, without timing it all become a test of the variables that will be important in the future. While most feel that we are already late, I strongly disagree. The merger of the medical and recreational in July, the November election, and the number of licenses now on the ground places us close to the beginning of what could affect the global economy. With industrial hemp around the corner, this region is well positioned. I am working with the Port, Willapa Works, and the local canna guys on the underpinnings of what will become a benevolent association. Established to protect the branding of the region and to streamline our group's interaction with the community. Jointly with the Chamber and Works, several projects have been already identified.

As a 30 year business consultant I have held Washington and Montana CPA licenses, a Washington State Insurance license, and NASD Series 6 and 63 securities licenses. I served as Deputy Treasurer/Accountant for Benton County PUD involved in all fiscal aspects such including bonding and cash management, as CFO/COO for a private/public partnership that owned and operate the Tri-Cities Coliseum eliminating a previous annual loss of over \$1.2M over a 3 year period under audited financials.

While Momentum Investments would be voted the most unlikely to succeed in this valley, I would argue that our accomplishments are a very good example why I would be a great candidate for the position. Upon completion of our process on Dec 1, I stand as a 97% owner of a Tier 2 producer/processor with my son holding the remaining 3%, unfettered by any debt whatsoever. I have concluded a 6 ½ years process and remain family owned and operated. We have conducted ourselves with honor throughout the process and as I prepare to establish our non-canna operating company I find that we have a significant following of like-minded individuals. Folks who arrive very discretely out of the qualified investment pools, from a community that holds the largest federally funded construction project in the nation. Willapa Valley Trading Co is in the process of purchasing a residence to compliment the Eagle's Hall. I am equally impressed with the employee pool that has sought us out. I've been impressed by the level of graduates that go on to college with scholarships. Willapa Works speaks of the "Brain Drain" that occurs as a result. As of Dec 1, 2 out of 3 of our employees graduated from Raymond High, only to have had to leave for economic reasons. Yet today they return to raise their families here for the same values held important by their parents, and 2 out of 3 of our employees hold college degrees. These folks are chasing what they remember and have made us part of that.

As a company we are aggressively seeking to build economic value, always consistent with the beauty and serenity that drew us here in the first place. I believe it is my responsibilities to extend my abilities into the larger picture. I believe that such a link helps the City build value as well. Cooperation always leads to a quicker equilibrium and a better balance.

RESPECTFULLY SUBMITTED
RdM
360.986.9167

Letter of interest



Wyatt Kuiken

315 Quincy Street

PO BOX 442

South Bend WA, 98586

(360) 875-8097 Home

(360) 208-6904 Cell

To: City Council,

My name is Wyatt Kuiken and I moved from Yakima Valley after 33yrs to South Bend in 2011 to run the SB School District Transportation Department. I have served on the city planning commission for several years. I have also been on the SB Fire Dept. for 4 ½ years and currently serve as the South Bend Fire Captain. My time spent in the community of South Bend has been very pleasant and I feel like one of the locals. I heard the council is in need of a new council member and I would love to have the opportunity to help make a difference in this great community. I believe with my easy going attitude and my get it done personality you will find me to be a great addition to the council. If given the opportunity to serve on the council, I will guarantee the council that I will listen to the needs and concerns of our citizens in the community. I would also look out for the best interest of the city of South Bend. With that said I would be honored to serve on the council and be a part of the community while keeping South Bend a great place for not only my family as well as many other great families in our community.

Thanks,

A handwritten signature in black ink, appearing to read "Wyatt Kuiken".

Wyatt Kuiken

**Cities of Raymond and South Bend
Willapa Regional WWTF
Settlement Proposal**

As discussed at our meeting on 11/3, the following is Gray & Osborne's understanding of the basic outline of the proposed resolution for settlement related issues at the Willapa Regional WWTF:

1. HWA Geosciences and their insurance company will pay \$1,100,000. The Cities of Raymond and South Bend will receive all proceeds from this payment.
2. Gray & Osborne will not be reimbursed for outstanding engineering invoices, attorney's fees, mediation costs, or expert costs related to the Willapa Regional WWTF project. (Total is currently approximately \$800,000 in unreimbursed costs).
3. Gray & Osborne will provide 10 years of support services at the WWTF through November 2026 free of charge consisting of the following:
 - a. Annual assessment of settlement at the WWTF by G&O staff including survey of established monitoring points and field visit to assess current conditions.
 - b. Design engineering services and construction administration services by G&O staff for any settlement related repairs identified.
4. The Cities will provide a full release for all claims related to settlement at the WWTF site to HWA and Gray & Osborne.

ORDINANCE #1519

**AN ORDINANCE OF THE CITY OF SOUTH BEND, WASHINGTON
ADOPTING REVISED APPROPRIATIONS AND EXPENDITURES TO BE
MADE IN CALENDAR YEAR 2016**

WHEREAS, the City Council of the City of South Bend previously approved 2016 appropriations and expenditures per Ordinance 1509, and

WHEREAS, actual expenditures and revenues for 2016 in conjunction with the revisions were not available at the time of the changeover to a new fiscal year, and,

WHEREAS, the laws of the State of Washington require the budgeting of such expenditures by Ordinance, now therefore,

THE CITY COUNCIL OF THE CITY OF SOUTH BEND, WASHINGTON DO ORDAIN:

That the 2016 budgeted amounts for the funds listed below will be as follows:

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
001	CURRENT EXPENSE	\$1,620,800	\$1,365,171
103	LIBRARY FUND	6,000	6,000
106	CAPITAL FUND-DOCKS	109,600	46,815
110	HOTEL/MOTEL FUND	27,050	27,050
401	WATER FUND	2,611,797	1,656,078
404	SEWER FUND	1,746,000	1,536,186
405	MOSQUITO FUND	110,000	96,161
411	GARBAGE FUND	332,784	331,973

The budgeted amounts for all funds not listed above will remain as set forth in Ordinance Number 1509.

INTRODUCED and **PASSED** on this 12th day of December, 2016 by the following vote:

Ayes –

Noes –

Absent –

Julie K Struck, Mayor

AUTHENTICATED BY: _____
Dee Roberts, Clerk/Treasurer

Publish: 12/21/16

Confirming 2016 Budget Amendment Worksheet

	Budgeted Revenues	Actual Revenues	Difference
001	\$1,620,800.00	\$1,179,729.49	\$441,070.51
101	\$647,500.00	\$108,483.49	\$539,016.51
103	\$6,000.00	\$5,045.91	\$954.09
106	\$109,600.00	\$61,930.41	\$47,669.59
110	\$27,050.00	\$24,131.08	\$2,918.92
401	\$2,611,797.00	\$2,208,081.45	\$403,715.55
404	\$1,746,000.00	\$1,300,959.30	\$445,040.70
405	\$110,000.00	\$92,603.16	\$17,396.84
411	\$332,784.00	\$288,822.63	\$43,961.37
601	\$34,000.00	\$29,768.74	\$4,231.26
610	\$7,220.00	\$7,055.40	\$164.60
701	\$231,150.00	\$230,433.74	\$716.26

	Budgeted Expenditures	Actual Expenditures	Difference
001	\$1,365,171.00	\$1,023,607.52	\$341,563.48
101	\$646,776.00	\$118,524.50	\$528,251.50
103	\$6,000.00	\$5,336.23	\$663.77
106	\$46,815.00	\$18,439.40	\$28,375.60
110	\$27,050.00	\$25,756.24	\$1,293.76
401	\$1,656,078.00	\$844,307.21	\$811,770.79
404	\$1,536,186.00	\$1,118,410.96	\$417,775.04
405	\$96,161.00	\$60,321.43	\$35,839.57
411	\$331,973.00	\$279,208.00	\$52,765.00
601	\$8,000.00	\$3,375.61	\$4,624.39
610	\$5,500.00	\$0.00	\$5,500.00
701	\$1,000.00	\$0.00	\$1,000.00

2016 Budget Amendment Worksheet

	Budgeted Revenues	Actual Revenues	Difference	Amendment Amount
001	\$1,320,800.00	\$1,179,729.49	\$141,070.51	\$300,000.00
101	\$647,500.00	\$108,483.49	\$539,016.51	
103	\$6,000.00	\$5,045.91	\$954.09	
106	\$59,600.00	\$61,930.41	(\$2,330.41)	\$50,000.00
110	\$27,050.00	\$24,131.08	\$2,918.92	
401	\$2,361,797.00	\$2,208,081.45	\$153,715.55	\$250,000.00
404	\$1,546,000.00	\$1,300,959.30	\$245,040.70	\$200,000.00
405	\$90,000.00	\$92,603.16	(\$2,603.16)	\$20,000.00
411	\$312,784.00	\$288,822.63	\$23,961.37	\$20,000.00
601	\$34,000.00	\$29,768.74	\$4,231.26	
610	\$7,220.00	\$7,055.40	\$164.60	
701	\$231,150.00	\$230,433.74	\$716.26	

	Budgeted Expenditures	Actual Expenditures	Difference	Amendment Amount
001	\$1,165,171.00	\$1,023,607.52	\$141,563.48	\$200,000.00
101	\$646,776.00	\$118,524.50	\$528,251.50	
103	\$4,800.00	\$5,336.23	(\$536.23)	\$1,200.00
106	\$16,815.00	\$18,439.40	(\$1,624.40)	\$30,000.00
110	\$27,018.00	\$25,756.24	\$1,261.76	\$32.00
401	\$1,656,078.00	\$844,307.21	\$811,770.79	
404	\$1,536,186.00	\$1,118,410.96	\$417,775.04	
405	\$66,161.00	\$60,321.43	\$5,839.57	\$30,000.00
411	\$307,973.00	\$279,208.00	\$28,765.00	\$24,000.00
601	\$8,000.00	\$3,375.61	\$4,624.39	
610	\$5,500.00	\$0.00	\$5,500.00	
701	\$1,000.00	\$0.00	\$1,000.00	

**2016 South Bend Municipal Court
Monthly Recap**

	2016 Total Fines & Forfeitures	Less Payment to Office of Financial Management	Less Reimbursements and/or Restitution	2016 Net Total to Budget	2015 Net Total to Budget
Jan-16	\$9,487.06	(\$4,387.34)	(\$401.23)	\$4,698.49	\$6,615.85
Feb-16	\$11,889.75	(\$4,593.01)	(\$184.01)	\$7,112.73	\$4,439.81
Mar-16	\$12,572.00	(\$4,998.49)	(\$111.85)	\$7,461.66	\$7,248.46
Apr-16	\$14,055.50	(\$4,668.43)	(\$112.45)	\$9,274.62	\$10,141.14
May-16	\$9,084.69	(\$4,901.76)	(\$111.24)	\$4,071.69	\$6,953.01
Jun-16	\$20,381.00	(\$6,853.64)	(\$102.20)	\$13,425.16	\$8,342.17
Jul-16	\$18,394.00	(\$7,061.18)	(\$122.29)	\$11,210.53	\$15,397.76
Aug-16	\$15,698.00	(\$6,378.28)	(\$123.82)	\$9,195.90	\$15,219.12
Sep-16	\$18,418.50	(\$5,999.23)	(\$171.21)	\$12,248.06	\$9,711.29
Oct-16	\$13,253.07	(\$5,313.70)	(\$138.75)	\$7,800.62	\$7,347.05
Nov-16	\$12,744.50	(\$5,233.47)	(\$108.77)	\$7,402.26	\$4,735.37
Dec-16					\$4,940.92
Total to Date	\$155,978.07	(\$60,388.53)	(\$1,687.82)	\$93,901.72	\$101,091.95