

	Building Permit Application City of South Bend P.O. Drawer 9, South Bend, WA 98586 (360) 875-5571 FAX (360) 875-4009 www.southbend-wa.gov	OFFICE USE ONLY
PROJECT/PROPERTY INFORMATION		
Tax Parcel ID #:		
OWNER/APPLICANT INFORMATION		
Owner:		
Applicant:		
CONTRACTOR INFORMATION		
Contractor/Installer:		
Address:		
City/State/Zip:		
Phone:		
State License #:		

BUILDING INFORMATION	
Structure #1 Type of Occupancy (Residence, Garage, Shed, Pole Building, Commercial, etc.):	
Project Dimensions:	Project Value \$:
Total Square Feet of New Construction, Additions, or Remodels:	
Total Number of Bedrooms (including proposed additions):	Existing Square Feet:

Structure #2 Type of Occupancy (Residence, Garage, Shed, Pole Building, Commercial, etc.):	
Project Dimensions:	Project Value \$:
Total Square Feet of New Construction, Additions, or Remodels:	
Total Number of Bedrooms (including proposed additions):	Existing Square Feet:

MANUFACTURED HOME INFORMATION	
Manufactured Home: Single <input type="checkbox"/> Double <input type="checkbox"/> Triple <input type="checkbox"/>	Number of Bedrooms:
Age of Manufactured Home:	Date of Manufacture:
Manufactured Home Dimensions:	Length Width
Manufactured Home Park: No <input type="checkbox"/> Yes <input type="checkbox"/>	Park Name: Space #:
<i>According to South Bend City Code, the proposed manufactured home shall not be more than 5 years old as determined by the date of manufacture. Proof of age shall be submitted with this application for the placement of a manufactured home in the City of South Bend.</i>	

GENERAL UTILITY INFORMATION	
Sewage Disposal: Public Sewer <input type="checkbox"/> or On-Site Septic System: New <input type="checkbox"/> Existing <input type="checkbox"/>	Year Installed:
Water Supply: Public Water <input type="checkbox"/> or Well: New <input type="checkbox"/> Existing <input type="checkbox"/>	Year Installed:

ANY RENOVATIONS OR DEMOLITION – CONTACT ORCAA AT (360) 539-7610 OR 1-800-422-5623

The purpose of plan review is to ensure that your plans are complete and complies with minimum state and local building requirements. Building permits are required for new construction, remodels and additions to existing structures, including both living areas as well as non-habitable spaces such as porches, covered patios, garage, storage sheds larger than 120 sq ft or on a permanent foundation or other types of uses.

You will need to submit **two** sets of construction drawings, engineering and structural calculations (if applicable) with your application packet. Engineering is not required whenever a prescriptive method of construction can be achieved as outlined in the International Residential Code. These drawings shall be a minimum ¼" scale and show all proposed work and demonstrate how you plan to comply with the building regulations.

A complete set of drawings include, but are not limited to: foundation plan, floor plan, structural cross sections and evaluations. Remodel projects requiring little structural change may be allowed with only an existing floor plan and a labeled proposed floor plan. Additional information may be required as necessary for the review of your project.

Foundation Plan

- Location and size of foundation walls and footings
- Size, direction and span of floor joists
- Size, direction and span of all supporting beams
- Location and size of posts and size of supporting pads under posts
- Use of areas if a basement

Floor Plan

- Location of all walls
- Size, direction and span of all ceiling joists
- Use of all areas (i.e. kitchen, bedroom, etc)
- Size and location of doors and windows
- Location of plumbing fixtures and furnaces if applicable
- Location and setbacks of wood stoves and pellet stoves
- Type of primary heat

Structural Cross Sections

- Size of footings
- Thickness and height of foundation walls
- Size and spacing of floor joists
- Stud size and spacing, ceiling joist size and spacing, roof pitch, ceiling height, exterior walls covering and interior covering
- Truss or rafter size
- Thickness and type of roof sheathing and type of roofing
- "R" value of roof, wall and floor insulation

Elevations

As of July 1, 2013 the State of Washington mandates the use and enforcement of the 2012 International Building and Residential Codes. The City of South Bend adopts these codes with the following design criteria:

- Wind Speed: 100 miles per hour 3 second gust, wind exposure is site specific
- Ground Snow Load: 25 pounds
- Seismic Design Category: D-2

Building handouts are available in our office or online for your convenience. These handouts can be used to assist you in completing your drawings. Some of these forms may also be submitted and used as your actual construction drawings.

Manufactured Home attachments will required permits from the City of South Bend and may also require permits from Washington State Department of Labor & Industries (360) 575-6900. (Load-bearing attachments to manufactured homes are not allowed without a permit from L & I.)