



**CITY OF SOUTH BEND**

**DEVELOPMENT PERMIT PRE-APPLICATION CHECKLIST**

**Project Information**

a. Project Description and Scope of Work:

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b. Parcel Number or Address: \_\_\_\_\_

c. Zoning District: \_\_\_\_\_ Setbacks: \_\_\_\_\_

d. Is the proposed use allowed in this Zone (see SBMC 16.10): **Yes No Conditionally**

e. Is an Environmental Review (SEPA) required: **Yes No** If so, submit Environmental Checklist

f. If the project within Shoreline Jurisdiction (200 feet of river/water): **Yes No**

g. Are Wetlands suspected: **Yes No** If so, submit Wetland Delineation Report

h. Will project involve importing fill material: **Yes No** If so, what type & how many CY \_\_\_\_\_

i. Are Critical Areas suspected: **Yes No** If so, submit environmental analysis report

j. Will the project require a Geotechnical Report: **Yes No**

k. Required Documents: (check all that apply)

- Site Plan (Stamped by Registered Engineer)
  - Water lines (include hydrants as applicable)
  - Sewer lines
  - Streets – Infrastructure improvements must be completed before buildings
  - Parking (hammer heads, as applicable)
  - OHWM (include 200-foot Shoreline setback as applicable)
  - Elevation contour lines
  - Building locations and Setbacks
- Building Permit (issue address if not previously assigned)
- Floodplain Development Permit
- Conditional Use Permit
- SEPA Environmental Checklist
- Shoreline Substantial Development Permit
- Hydraulic Permit
- 401 Corps Permit
- JARPA
- Stormwater Permit, NPDES (requested from the Department of Ecology)
- Electricity (requested from the PUD #2)
- Utility Application (water & sewer)
- Other \_\_\_\_\_

**ANY RENOVATIONS OR DEMOLITION – CONTACT ORCAA AT (360) 539-7610 OR 1-800-422-5623**