

**City of South Bend  
Council Meeting  
Monday, March 11, 2019 @ 5:30 pm  
Council Chambers  
1102 W. First Street, South Bend, WA**

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1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda and Consent Agenda  
Approval of Minutes: *February 25, 2019 Regular Meeting*
4. Correspondence
  - a. *Gary Buchanan – Tennis Courts*
5. Items from the Public ***(3 Minute Limit)***
6. Department Head Reports:
  - i) Police Chief Eastham
  - ii) City Supervisor Houk
  - iii) Clerk/Treasurer Roberts
  - iv) Fire Department
7. Mayor's Report
8. Council Comments
9. Adjournment

*The City of South Bend strives to provide access and services to all members of the public. Please notify the City at least 48 hours prior to an event if reasonable accommodations are needed.*

**NOTICE** – *All proceedings of this meeting are sound recorded  
Except Executive Sessions.*

*Next Regular Meeting: Monday, March 25, 2019 @ 5:30 PM*

# **South Bend Council Meeting**

**Monday, March 11, 2019**

## **CONSENT AGENDA**

1. Approval of Vendor Checks

**Vendors – Check #44820 thru Check #44872 - \$118,768.13**

2. Approval of Payroll Checks

**Payroll – Check #24573 thru Check #24588 - \$102,979.14 Including Direct Deposit**

03/11/19

	VENDOR	AMOUNT	
44820	Comcast - EFT Pay (Hand Pay)	\$ 3.08	Fire Dept
44821	Aberdeen Office Equipment, Inc.	\$ 1,374.96	Office Supplies - City Hall \$1,285.70, Municipal Court \$59.42 and Fire \$29.84
44822	ALS Group USA Corp	\$ 328.89	Water Samples
44823	Beans & Rocks, LLC dba Hawk's Superior Rock	\$ 634.33	Rock Stockpile
44824	Borden's Auto Parts, Inc.	\$ 216.12	Repair/Maintenance - Police \$36.74 and Water/Sewer \$179.38
44825	Bud's Lumber & Electric	\$ 370.72	Operating Supplies - Fire \$91.87, Parks \$31.43, Streets \$65.83, Water \$176.20 and Sewer \$5.39
44826	Central Parts Warehouse	\$ 199.64	Operating Supplies - Streets Fund
44827	City of Raymond	\$ 17,760.09	RWWTP M & O - January 2019
44828	Coast Controls & Automation, Inc.	\$ 474.02	Repair/Maintenance - Water Fund
EFT Pay	Comcast - EFT Pay	\$ 873.21	All Depts
44829	Cummins Sales and Service	\$ 781.76	Repair/Maintenance - Sewer Fund
44830	Day Wireless Systems	\$ 2,390.10	Capital Outlay - Fire Dept
44831	Dennis Company	\$ 49.86	Operating Supplies -Water Fund
44832	Dept of Ecology	\$ 16,935.97	Loan Payment - WWTP Upgrades (Next Payment 9/19 - Payoff 2028) \$15,059.97 & Annual WTP Fee \$1,876.00)
44833	Dept of Enterprise Services	\$ 400.00	Annual Contract Services
44834	Dept of Licensing	\$ 39.00	Concealed Weapons Permits
44835	Dept of Revenue - EFT Pay	\$ 8,201.37	February 2019 Excise Tax on Water/Sewer/Garbage and Excise Tax on Out of State Purchases
44836	Dept of Transportation	\$ 1,155.01	Fuel - Public Works \$382.55 and Police \$772.46
44837	Downing Diversified	\$ 16,215.00	Capital Outlay - Light Creek Dam Repair
44838	Englund Marine & Industrial Supply	\$ 88.76	Operating Supplies - Water Fund
44839	Fastenal	\$ 48.39	Operating Supplies - Water/Sewer Fund
44840	H.D. Fowler	\$ 161.46	Operating Supplies - Water Fund
44841	Harbor Auto and Truck Parks	\$ 1,388.38	Repair/Maintenance - Police Dept
44842	HD Portables	\$ 100.00	Portable Toilet - Boat Launch
44843	Invoice Cloud-E Pay	\$ 151.80	February 2019 Portal Access Fee
44844	LeMay Mobile Shredding	\$ 41.70	Document Shredding
44845	Masco Petroleum	\$ 683.85	Fuel - Public Works
44846	Office of Financial Management	\$ 1,949.23	February 2019 Fines & Forfeitures
44847	One Call Concepts	\$ 2.64	Locates

44848	ONLINE Information Services - EFT Pay	\$	25.40	Credit Reporting Services - February 2019
44849	P & L Johnson Mechanical, Inc.	\$	671.29	Repair/Maintenance - Fire Hall \$464.28 and City Shop \$207.01
44850	Pacific County Dept of Public Works	\$	1,640.07	Eklund Park - March 2019
44851	Pacific County Dept of Public Works	\$	500.00	Capital Outlay - Water/Sewer Fund
44852	Pacific County Prosecutor	\$	27.45	February 2019 Crime Victims
44853	Pacific County Sheriff's Office	\$	147.50	Jail Services - January 2018
44854	Peter Hinton	\$	50.00	Interpreter - Municipal Court 2/27/19
44855	Petty Cash - Dee Roberts	\$	393.80	Miscellaneous - City Hall \$45.55 and Water \$348.25
44856	Pioneer Grocery	\$	24.99	Miscellaneous - City Hall
44857	PUD #2	\$	7,219.63	All Depts
44858	Rey-Com	\$	4,729.37	All Depts
44859	Rognlin's, Inc.	\$	18,486.13	Capital Outlay - Light Creek Dam Repair
44860	Smarsh	\$	345.40	Archiving & Data Retention - February 2019
44861	SoniClear	\$	295.00	Annual Software Support
44862	South Bend Pharmacy	\$	63.52	UPS Fees - Water Fund
44863	Spargo's Printing	\$	176.47	Operating Supplies - Water/Sewer Fund
44864	Staples	\$	360.33	Office Supplies - City Hall \$262.32, Municipal Court \$58.91 and Water \$39.10
44865	Steve's Front End & Brake, Inc.	\$	457.26	Repair/Maintenance - Fire Dept
44866	Tierney & Correa, PC	\$	700.00	Legal Services
44867	Tom Arnold	\$	6,000.00	Capital Outlay - Streets/Water/Sewer
44868	Verizon - EFT Pay	\$	120.05	Police Laptops
44869	VISA - EFT Pay	\$	2,416.54	City \$826.98, Police \$1,333.69, Fire \$104.55, Streets \$108.09, Water \$21.61 and Sewer \$21.62
44870	Vision Forms, LLC	\$	677.57	Statement Automation - February 2019
44871	Willapa Harbor Herald	\$	146.52	Legal Notices
44872	William Penoyar	\$	74.50	Legal Services - Municipal Court
<b>TOTAL</b>		<b>\$</b>	<b>118,768.13</b>	

*Mayor Julie K. Struck*

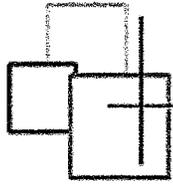
Mayor Struck

*L. Houk*

City Supervisor Houk

*Chief Eastham*

Police Chief Eastham



# Register

Number	Name	Fiscal Description	Cleared	Amount
<u>24573</u>	Houk, Lloyd D	2019 - February - Second Council Meeting - February		\$1,650.00
<u>24574</u>	Ashley, Alan	2019 - February - Second Council Meeting - February		\$92.35
<u>24575</u>	Houk, Lloyd D	2019 - February - Second Council Meeting - February		\$2,629.94
<u>24576</u>	AFLAC	2019 - February - Second Council Meeting - February		\$820.74
<u>24577</u>	Association of WA Cities	2019 - February - Second Council Meeting - February		\$3,631.53
<u>24578</u>	Dee Roberts-Coffee Fund	2019 - February - Second Council Meeting - February		\$35.00
<u>24579</u>	Dept of Labor & Industry	2019 - February - Second Council Meeting - February		\$1,756.71
<u>24580</u>	Dept of Retirement Systems	2019 - February - Second Council Meeting - February		\$12,635.50
<u>24581</u>	Employment Security Department	2019 - February - Second Council Meeting - February		\$191.86
<u>24582</u>	Nationwide Retirement Solutions	2019 - February - Second Council Meeting - February		\$405.00
<u>24583</u>	Teamster's Local #252	2019 - February - Second Council Meeting - February		\$476.00
<u>24584</u>	The Bank of the Pacific	2019 - February - Second Council Meeting - February		\$19,549.76
<u>24585</u>	Thorbeckes	2019 - February - Second Council Meeting - February		\$36.70
<u>24586</u>	Washington Counties Insurance Fund	2019 - February - Second Council Meeting - February		\$416.00
<u>24587</u>	Washington State Support Registry	2019 - February - Second Council Meeting - February		\$297.73
<u>24588</u>	Washington Teamsters Welfare Trust	2019 - February - Second Council Meeting - February		\$12,006.90
<u>February 2019 Draw Payroll</u>	Payroll Vendor	2019 - February - Second Council Meeting - February		\$12,875.00
<u>February 2019 Payroll</u>	Payroll Vendor	2019 - February - Second Council Meeting - February		\$33,472.42
				<b>\$102,979.14</b>

**CITY OF SOUTH BEND  
COUNCIL MEETING – 02/25/19**

**1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The council meeting was called to order by Mayor Struck at 5:30 pm followed by the Pledge of Allegiance. Members present: Councilor Buchanan, Councilor Williams, Councilor Neve, Councilor Davis, Councilor Little, City Supervisor Houk and Administrative Assistant Porter. Clerk/Treasurer Roberts was absent.

**3. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES**

A motion was made by Councilor Neve to approve the Agenda, Consent Agenda and the minutes of the February 11, 2019 regular meeting. The motion was seconded by Councilor Davis. **Vote: Ayes-5, Noes-0, Absent-0**

**Vendors – Check #44799 thru Check #44819 - \$33,438.12**

**4. CORRESPONDENCE - NONE**

**5. 2019 EDC CONTRACT FOR TECHNICAL SERVICES**

Councilor Neve made a motion to accept the 2019 EDC Contract for Technical Services as presented. The motion was seconded by Councilor Williams. **Vote: Ayes-5, Noes-0, Absent-0**

**6. ITEMS FROM THE PUBLIC**

- ✓ Citizen Linda Buchanan suggested that cherry trees be planted in honor of Katy Kimura, former Mayor of South Bend.
- ✓ Citizen Diantha Weilepp thanked the City for applying for a grant regarding the Library. The library is also looking for other grants they can apply for.

**7. DEPARTMENT HEAD REPORTS**

- Police Chief Eastham gave a brief update on his department happenings.
- City Supervisor Houk announced that public works will be losing an employee at the end of the month.

**8. MAYOR'S REPORT**

- ✚ Mayor Struck advised she had received the Department of Commerce's Community Development Block Grant (CDBG) low to moderate income index for 2011-2015. South Bend is now at 68.83%. This number is higher than previous index.
- ✚ Mayor Struck congratulated the South Bend High School girls' basketball team on making it to state. There will be a sendoff on Tuesday, February 26, 2019 @ 9:30am.
- ✚ Mayor Struck noted that the proposed schematic for Mary Rogers Pioneer Park is on the City's website and Facebook page.

**9. COUNCIL COMMENTS**

- ❖ Councilor Davis inquired about Initiative 1639. A brief discussion followed.

- ❖ Councilor Davis inquired about LeMay's garbage service. A brief discussion followed.
- ❖ Councilor Neve asked City Supervisor Houk if the crew could take a look at the corner of W. First Street and "C" St. There is a pothole that needs attention.
- ❖ Councilor Williams agrees with planting cherry trees at Mary Rogers Pioneer Park.

**10. ADJOURNMENT**

The meeting was adjourned at 5:47 PM to meet again on Monday, March 11, 2019 for the next regularly scheduled meeting at South Bend City Hall

\_\_\_\_\_  
**Julie K. Struck**  
Mayor

ATTEST: \_\_\_\_\_  
**Kim Porter**  
Administrative Assistant

**DRAFT**

To the South Bend City Council:

I'll make the assumption that I've played more hours on the tennis courts in South Bend than anyone in town especially if you factor in the time that I've spent practicing my serve.

I've played on some of the the best courts in Houston, Tx and every court that is on the UW's campus. The latter were lighted and most were fiberglass with epoxy overlay. These courts were extremely fast. They were also lighted, as were the courts in Houston.

In tennis, the court surface is everything. There is a reason that every player is judged by the surface that they are the best on. In Wimbledon it's grass and in France it's clay.

I've played many hours on the courts in South Bend and in Raymond, especially in Raymond. (I noticed that they have resurfaced and painted the courts.)

It was quite disheartening to come to the court one morning and find that it had been cleaned with a hose and the edge of the court was piled with fine gravel. This had been dislodged by the use of a hose to "clean" the court and it completely changes the playability of the court.

I graduated from school here and this is my hometown, but I've been lucky enough to get a chance to live other places in Washington state.

When someone tells me that they know how to clean a tennis court, I have to put things in perspective. Everyone here is an expert on everything. It amazes me that folks here go to Walmart, buy a bicycle, and then tell me how good it is!

Gary Buchanan