

City of South Bend
Council Meeting
Monday, April 8, 2019 @ 5:30 pm
Council Chambers
1102 W. First Street, South Bend, WA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda and Consent Agenda
Approval of Minutes: *March 25, 2019 Regular Meeting*
4. Correspondence
5. Items from the Public ***(3 Minute Limit)***
6. Department Head Reports:
 - i) Police Chief Eastham
 - ii) City Supervisor Houk
 - iii) Clerk/Treasurer Roberts
 - iv) Fire Department
7. Mayor's Report
8. Council Comments
9. Adjournment

The City of South Bend strives to provide access and services to all members of the public. Please notify the City at least 48 hours prior to an event if reasonable accommodations are needed.

NOTICE – *All proceedings of this meeting are sound recorded
Except Executive Sessions.*

Next Regular Meeting: Monday, April 22, 2019 @ 5:30 PM

South Bend Council Meeting

Monday, April 8, 2019

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #44894 thru Check #44938 - \$70,997.70

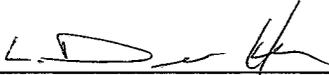
2. Approval of Payroll Checks

Payroll – Check #24589 thru Check #24604 - \$111,764.49 Including Direct Deposit

04/08/19

	VENDOR	AMOUNT	
44894	Nisqually Trout Farms, Inc. (Hand Pay)	\$ 1,081.00	Mill Pond
44895	Aberdeen Office Equipment, Inc.	\$ 1,032.78	Office Supplies - City Hall \$988.48, Police \$27.01 and Water \$17.29
44896	Airgas USA, LLC	\$ 32.44	Repair/Maintenance - Water/Sewer Fund
44897	ALS Group USA Corp	\$ 20.00	Water Samples
44898	Ark Plumbing Services, Inc.	\$ 1,590.59	Repair/Maintenance - Water Fund
44899	Ashley Construction, Inc.	\$ 1,653.93	Professional Services - Water Fund
44900	Borden's Auto Parts, Inc.	\$ 570.69	Repair/Maintenance - Police \$41.45 and Water/Sewer \$529.24
44901	Brim Tractor Company, Inc.	\$ 120.32	Repair/Maintenance - Parks \$60.16 and Mosquitos \$60.16
44902	Bud's Lumber & Electric	\$ 551.59	Operating Supplies - CH \$17.29, Fire \$389.85, Parks \$13.58, Streets \$37.37, Water \$68.12 and Sewer \$25.38
44903	Busted Knuckles Automotive	\$ 428.08	Repair/Maintenance - Water/Sewer Fund
44904	C & R Electric Motor Service, Inc.	\$ 43.28	Repair/Maintenance - Sewer Fund
44905	Chinook Observer	\$ 72.00	Subscription Renewal (2 Years)
EFT Pay	Comcast - EFT Pay	\$ 873.21	All Depts
44906	Createch LLC	\$ 570.00	1st Quarter 2019 Website Maintenance
44907	Cummins Sales and Service	\$ 443.53	Repair/Maintenance - Sewer Fund
44908	Dennis Company	\$ 37.62	Operating Supplies - Water Fund
EFT Pay	Dept of Revenue - EFT Pay	\$ 6,999.34	March 2019 Excise Tax on Water/Sewer/Garbage and Excise Tax on Out of State Purchases
EFT Pay	Dept of Revenue - EFT Pay (Leasehold Excise)	\$ 192.60	1st Quarter 2019 Leasehold Excise Tax
44909	Fastenal	\$ 37.94	Operating Supplies - Water/Sewer Fund
44910	Gerald Ashley	\$ 688.50	LEOFF 1 Benefits
44911	Grays Harbor County Dept of Public Services	\$ 108.00	Water Samples
44912	HB Portables	\$ 100.00	Portable Toilet - Boat Launch
EFT Pay	Invoice Cloud-E Pay	\$ 92.20	March 2019 Portal Access Fee
44913	Julie Struck	\$ 80.39	Per Diem - AWC Lobby Days 3/25/19
44914	Kelly Spoor	\$ 573.56	Per Diem - Anatomy of a Water Treatment Plant 4/10-4/11/19 and 4/15-4/17/19
44915	Maneman Electric, Inc.	\$ 380.33	Repair/Maintenance - Parks Fund
44916	Masco Petroleum	\$ 836.71	Fuel - Public Works \$552.55 and Fire Dept \$284.16
44917	Northwest Rock, Inc.	\$ 153.50	Stockpile
44918	Office of Financial Management	\$ 3,521.19	March 2019 Fines & Forfeitures \$3,446.19 and 1st Quarter 2019 Remit of State Building Fee \$75.00

44919	Pacific County Dept of Public Works	\$	1,624.47	Eklund Park - April 2019
44920	Pacific County Health & Human Services	\$	107.28	4th Quarter 2019 Liquor Excise Tax and Profits
44921	Pacific County Prosecutor	\$	43.27	March 2019 Crime Victims
44922	Pacific County Sheriff's Office-PACCOM	\$	9,564.54	1st Quarter 2019 Local Support - Police \$9,437.14 and Fire \$127.40
44923	Pete Hinton	\$	50.00	Interpreter - Municipal Court 3/20/19
44924	Pitney Bowes	\$	1,000.00	Postage - All Depts
44925	PUD #2	\$	8,808.64	All Depts
44926	Rey-Com	\$	2,026.88	All Depts (Final)
44927	South Bend Boat, LLC	\$	1,252.51	Repair/Maintenance - Fire Dept
44928	South Bend Pharmacy	\$	36.17	UPS Fees - Water Fund
44929	Staples	\$	452.91	Office Supplies - Fire \$15.66, Police \$428.94 and Water \$8.31
44930	Steve's Front End & Brake, Inc.	\$	990.80	Repair/Maintenance - Fire Dept \$647.66, Water \$122.93 and Sewer \$220.21
44931	Stradling Yocca Carlson & Rauth	\$	6,875.00	Professional Services - Bond Counsel (Water Treatment Plant Upgrade)
44932	Three Rivers Mosquito and Vector Control	\$	7,567.00	Larviciding - April 2019
44933	TMG Services	\$	2,041.11	Repair/Maintenance - Water Fund
44934	Traffic Safety Supply	\$	565.02	Operating Supplies - Street Fund
EFT Pay	Verizon - EFT Pay	\$	120.03	Police Laptops
EFT Pay	VISA - EFT Pay	\$	3,711.55	City Hall \$1,326.11, Police \$725.64 and Water \$1,659.80
44935	Vision Forms, LLC	\$	672.14	Statement Automation - March 2019
44936	Willapa Harbor Herald	\$	420.96	Classified - Water Treatment Plant Assistant
44937	Willapa Veterinary Service	\$	32.10	Dog Board - Police Dept
44938	WMCA	\$	150.00	2019 Dues - D Roberts and Z Sowa
TOTAL		\$	70,997.70	


 _____ Mayor Struck

 _____ City Supervisor Houk

 _____ Police Chief Eastham

**CITY OF SOUTH BEND
COUNCIL MEETING – 03/25/19**

1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Struck at 5:30 pm followed by the Pledge of Allegiance. Members present: Councilor Buchanan, Councilor Williams, Councilor Neve, Councilor Little, Police Chief Eastham, City Supervisor Houk and Clerk/Treasurer Roberts. Councilor Davis was absent. (Excused)

3. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES

A motion was made by Councilor Neve to approve the Agenda, Consent Agenda and the minutes of the March 11, 2019 regular meeting. The motion was seconded by Councilor Williams. **Vote: Ayes-4, Noes-0, Absent-1**

Vendors – Check #44873 thru Check #44893 - \$53,176.87

4. CORRESPONDENCE - NONE

5. ITEMS FROM THE PUBLIC - NONE

6. DEPARTMENT HEAD REPORTS

- Police Chief Eastham gave a brief update on his department since the last council meeting including a minor officer involved accident that was not the officer's fault.
- City Supervisor Houk announced that the Light Creek Dam Project will be finished this week. The majority of work that is left is work that will have to be done by hand, but the crew did a great job and it is a huge improvement.
- City Supervisor Houk explained that with each weather change it brings along with it water leaks. The crew has been busy making those repairs.
- City Supervisor Houk noted that the city would be interviewing eight potential candidates for the vacant public works position on March 26th. The city received 20 applications for the position.

7. MAYOR'S REPORT

- Mayor Struck gave an overview of the information she gathered at the Association of Washington Cities Lobby Day in Olympia which included some potential problems for cities down the road with fish culverts. She also touched on what she had heard about the capital budget. Additional information can be found at leap.leg.wa.gov
- Mayor Struck explained that she had recently met with Bryan Stebbins who is a representative from U.S. State Senator Patty Murray's office. She felt like they had a great conversation and that the issues and concerns that she expressed to him would make it back to Patty Murray.

8. COUNCIL COMMENTS

- Councilor Williams thanked the city crew for the gravel at First St off of Jackson Street. It was appreciated.
- Councilor Buchanan wished City Supervisor Houk good luck on the employee search.

9. ADJOURNMENT

The meeting was adjourned at 5:54 PM to meet again on Monday, April 8, 2019 for the next regularly scheduled meeting at South Bend City Hall

Julie K. Struck
Mayor

ATTEST: _____
Dee Roberts
Clerk/Treasurer

DRAFT