

**City of South Bend
Council Meeting
Monday, September 23, 2019 @ 5:30 pm
Council Chambers
1102 W. First Street, South Bend, WA**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda and Consent Agenda
Approval of Minutes: *September 9, 2019 Regular Meeting*
4. Correspondence
5. Items from the Public ***(3 Minute Limit)***
6. Department Head Reports:
 - i) Police Chief Eastham
 - ii) City Supervisor Houk
 - iii) Clerk/Treasurer Roberts
 - iv) Fire Department
7. Mayor's Report
8. Council Comments
9. Adjournment

The City of South Bend strives to provide access and services to all members of the public. Please notify the City at least 48 hours prior to an event if reasonable accommodations are needed.

NOTICE – All proceedings of this meeting are sound recorded
Except Executive Sessions.

Next Regular Meeting: Monday, October 8, 2019 @ 5:30 PM

South Bend Council Meeting

Monday, September 23, 2019, 2019

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #45305 thru Check #45341 - \$484,876.07 Including EFT Payments

09/23/19

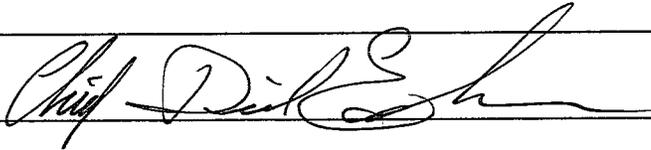
VENDOR	AMOUNT	
45305 ALS Group USA Corp	\$ 20.00	Water Samples
45306 Association of Washington Cities	\$ 389.00	WAPELRA Fall Conference - D Roberts & Z Sowa 9/17-9/20/19
45307 Bank of the Pacific	\$ 239.79	Monthly Interest on Interim Financing - Water Treatment Plant
45308 Beans & Rocks, LLC	\$ 30.00	Stockpile - Streets
45309 Big River Excavating	\$ 313,241.00	Pay Request #1 - Central Avenue Sewer Line Replacement-Phase 2 (DOE Funded)
45310 Chinook Observer	\$ 46.20	Police Dept
45311 City of Raymond	\$ 21,798.65	M & O RWWTP - August 2019 \$21,258.65 and Chemicals \$540.00
45312 Coast Controls & Automation, Inc.	\$ 1,180.81	Repair/Maintenance - Water Fund
45313 Day Wireless Systems	\$ 399.97	Repair/Maintenance - Police Dept
45314 Dept of Ecology	\$ 1,876.00	Annual Water Quality Permit Fee - Water Fund
45315 Dept of Health	\$ 120,921.23	Loan Payment - Reservoir Tanks Next Payment 9/2020 Payoff 2027
45316 Dept of Labor & Industries	\$ 121.15	Annual Hot Water Tank Inspections - City Hall, Public Works, Fire Hall, Library
45317 Dept of Transportation	\$ 1,704.74	Fuel - Public Works \$679.12 and Police Dept \$1,025.62
45318 Dept of Transportation	\$ 963.04	Water Leak on Highway 101
45319 Dilk Tire Factory	\$ 36.76	Repair/Maintenance - Water/Sewer Fund
45320 Evoqua Water Technologies	\$ 6,720.00	Repair/Maintenance - Water Fund
45321 Fastenal	\$ 114.62	Operating Supplies - Water Fund
45322 Grays Harbor County Dept of Public Services	\$ 108.00	Water Samples
45323 Hagen & Bates PS	\$ 250.00	Professional Court Services - Municipal Court 8/15/19
45324 HB Portables	\$ 100.00	Portable Toilet at Dock
45325 J.P. Cooke Company	\$ 65.20	2020 Dog Tags
45326 Jonathan Quittner	\$ 775.00	Municipal Court Public Defender - September 2019
45327 L.N. Curtis and Sons	\$ 125.40	Repair/Maintenance - Fire Dept
45328 Labor Day Committee	\$ 500.00	150th Anniversary Party - Reimbursement
45329 LeMay Mobile Shredding	\$ 41.70	Document Shredding
45330 Maneman Electric, Inc.	\$ 102.70	Repair/Maintenance - Water Fund
45331 Northwest Rock, Inc.	\$ 498.32	Stockpile - Streets
45332 Olympic Forensics LLC	\$ 250.00	Pre-Employment Polygraph - Police Dept
45333 One Call Concepts, Inc.	\$ 7.92	Locates
<i>EFT Pay</i> ONLINE Information Services - EFT Pay	\$ 36.20	Credit Reporting Services - August 2019

45334	Petty Cash - Dee Roberts	\$	363.27	Miscellaneous - City Hall \$111.02, Fire \$61.25 and Water \$191.00
45335	Pioneer Grocery	\$	31.70	Miscellaneous - City Hall \$12.35 and Water \$19.35
EFT Pay	<i>Smarsh - EFT Pay</i>	\$	5,065.80	Annual Archiving
45336	State Auditor's Office	\$	4,915.09	Auditor Costs - August 2019
45337	Steve's Front End & Brake, Inc.	\$	74.51	Repair/Maintenance - Water /Sewer Fund
45338	Sylvia Halldorson	\$	12.52	Utility Overpayment Refunded
45339	Traffic Safety Supply	\$	225.37	Operating Supplies - Street Fund
45340	Vision Forms LLC	\$	694.41	Statement Automation - September
45341	William Penoyar	\$	830.00	Municipal Court Prosecutor - September 2019
TOTAL		\$	484,876.07	



Mayor Struck

City Supervisor Houk



Police Chief Eastham

**CITY OF SOUTH BEND
COUNCIL MEETING – 09/09/19**

1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Struck at 5:30 pm followed by the Pledge of Allegiance. Members present: Councilor Buchanan, Councilor Neve, Councilor Davis, Councilor Little, City Supervisor Houk, Police Chief Eastham and Clerk/Treasurer Roberts. Councilor Williams was absent. (Excused)

3. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES

A motion was made by Councilor Neve to approve the Agenda, Consent Agenda and the minutes of the August 26, 2019 regular meeting. The motion was seconded by Councilor Davis. **Vote: Ayes-4, Noes-0, Absent-1**

Vendors – Check #45274 thru Check #45304 - \$97,659.55 Including EFT Payments

Payroll – Check #24671 thru Check #24686 - \$100,772.58 Including Direct Deposit

4. CORRESPONDENCE – NONE

5. 2020 BUDGET CALENDAR

Clerk/Treasurer Roberts presented the 2020 Budget Calendar as well as the calendar for October 2019. She suggested that two days be selected in October for budget workshops. October 9th and 23rd (if needed) were chosen for budget workshops. They will start at 4:30 pm and dinner will be provided for the council and staff.

6. ITEMS FROM THE PUBLIC – NONE

7. DEPARTMENT HEAD REPORTS

- Police Chief Eastham reported that Labor Day was the quietest on record with not a single arrest.
- City Supervisor Houk reported on the water main break at Cedar and Highway 101 which occurred Saturday afternoon at approximately 2pm. It was an 8" AC (asbestos/concrete) line and the saddle failed. The leak surfaced on the north side of Highway 101, but the break was actually on the south side. It was after 1am before everything was fixed. City Supervisor Houk thanked the South Bend Police Department for their excellent job controlling traffic and to the City of Raymond for supplying their pump truck and employee. It made a very hard job much easier. The pavement will be patched on Wednesday and Thursday.
- City Supervisor Houk announced that Phase Two of the Central Avenue project (Centennial Clean Water Revolving Fund) should be completed by the middle of next week.
- Clerk/Treasurer Roberts advised that the auditors would be holding an Entrance Conference on Tuesday, September 10th at 2pm. She asked that if any of the councilors planned to attend to please let her know because if there was a quorum the city had to abide by the Open Public Meeting Act.

8. MAYOR'S REPORT

- ✚ Mayor Struck thanks the Public Works crew and the South Bend Police Department for all of their hard work before, during and after Labor Day. She knows how much work it is and she appreciated all of their efforts.
- ✚ Mayor Struck recognized South Bend student Mackenzie Kuiken, Regal Majesty National Junior High Point Queen. She noted that this a quite an honor.
- ✚ Mayor Struck explained that she would be out of the office the rest of the week and most if not all of next week because she was selected as a juror in Federal Court in Tacoma.

9. COUNCIL COMMENTS

- ✚ Councilor Neve noted that she thought that South Bend's 150th Birthday Celebration went well, but was disappointed in the turnout. However, those that were in attendance were very enthusiastic! Councilor Neve thought that overall, all of the activities over Labor Day were great.
- ✚ Councilor Buchanan responded to information that Clerk/Treasurer Roberts had provided to him regarding whether or not a city can require an employee live inside the city limits of South Bend when hired. It was suggested that he contact Municipal Research and Services Center (MRSC) if he had further questions.

10. ADJOURNMENT

The meeting was adjourned at 5:50 PM to meet again on Monday, September 23, 2019 for the next regularly scheduled meeting at South Bend City Hall

Julie K. Struck
Mayor

ATTEST:

Dee Roberts
Clerk/Treasurer

DRAFT