

**City of South Bend
Council Meeting Via Zoom
Monday, September 14, 2020 @ 5:30 pm**

Zoom Link - <https://us02web.zoom.us/j/86785148928?pwd=R3V0dk5rNktoYzN2RzNibXk4ZDROQT09>

1. Call to Order and Roll Call
2. Approval of Agenda and Consent Agenda
Approval of Minutes: *August 24, 2020 Regular Meeting*
3. Correspondence
4. Items from the Public
5. *Cheney Park Ball Field – Councilor Hall*
6. Department Head Reports:
 - ij) Police Chief Stigall
 - ii) City Supervisor Houk
 - iii) Clerk/Treasurer Roberts
7. Mayor's Report
8. Council Comments
9. Public Comments – Current Agenda Items
10. Future Agenda Topics
11. Adjournment

ORAL PUBLIC TESTIMONY

If you wish to provide oral public comments during the September 14, 2020 council meeting, please submit an email to dee.roberts@southbend-wa.gov containing the following information:

1. The Meeting Date
2. Your First and Last Name, Your City of Residence
3. The Agenda Item(s) that you would like to provide comment
Oral public comment will be accepted for **Action Items Only**.
4. The Telephone Number that you will be calling from
Please note the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.

To join the Zoom web meeting:

Meeting ID: 867 8514 8928 Password: 353782

Dial-In Phone Number: 1-253-215-8782

Emailed requests to be added to our "Speakers List" must be received by 4:00 pm on September 14, 2020 and **MUST** include **ALL** of the above information. Any omitted information will render the request incomplete and will not be included for public comment during the meeting.

WRITTEN PUBLIC TESTIMONY

If you wish to provide written public comments during the September 14, 2020 council meeting, please email your comments to dee.roberts@southbend-wa.gov and include the following information with your comments:

1. The Meeting Date
2. Your First and Last Name, Your City of Residence
3. The Agenda Item(s) that you are speaking to – Public comments will be accepted for **Action Items Only**

The City of South Bend strives to provide access and services to all members of the public. Please notify the City at least 48 hours prior to an event if reasonable accommodations are needed.

NOTICE – All proceedings of this meeting are sound recorded
Except Executive Sessions.

Next Regular Meeting at City Hall Monday, September 28, 2020 @ 5:30 PM unless otherwise notified.

South Bend Council Meeting

Monday, September 14, 2020

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #46055 thru Check #46107 - \$305,254.72 Including EFT Payments

2. Approval of Payroll Checks

Payroll – Check #24871 thru Check #24886 - \$104,121.34 Including Direct Deposit

9/14/2020

	VENDOR	AMOUNT	
46055	Rich Hartman's Five Star Dealership (Hand Pay)	\$ 37,591.76	Police Dept
46056	Dept of Licensing (Hand Pay)	\$ 296.45	Fire Dept
46057	Aberdeen Office Equipment, Inc.	\$ 286.88	Office Supplies - Municipal Court \$61.59, City Hall \$139.90 and Water \$85.39
46058	ALS Group USA, Corp	\$ 325.00	Water Samples
46059	Antich Supply Company	\$ 129.72	Operating Supplies - City Hall
46060	Ark Plumbing Services, Inc.	\$ 1,133.46	Repair/Maintenance - Water Fund
EFT Pay	Bank of the Pacific - EFT Pay	\$ 2,070.99	Funding Interest - Water Treatment Plant Upgrades - Funded by USDA RD
46061	Barnhart Home Cleaning	\$ 904.32	Janitorial - Library (July & August)
46062	Beans & Rocks, LLC	\$ 58.70	Stockpile - Streets
46063	Bud's Lumber & Electric	\$ 489.93	Operating Supplies - PD \$12.52, Sts \$4.85, Docks \$91.59, Parks \$148.31, Wtr \$227.81 and Swr \$48.85
46064	CHS Northwest Chehalis	\$ 98.50	Operating Supplies - City Hall
46065	City of Raymond	\$ 23,138.91	RWWTP M & O - August 2020 \$23,130.06 and Intertie \$8.85
46066	Coast Controls & Automation, Inc.	\$ 1,192.76	Repair/Maintenance - Water Fund
EFT Pay	Comcast - EFT Pay	\$ 908.17	All Depts
46067	Crystal Springs	\$ 121.78	Operating Supplies
46068	Dee Roberts	\$ 193.75	Reimbursement - Vehicle Licensing for Fire Dept
46069	Dennis Company	\$ 116.24	Operating Supplies - Police \$16.20, Water \$13.58 and Sewer \$86.46
46070	Dept of Ecology	\$ 15,059.97	Loan Payment - WWTP Improvements (Next Payment 3/2021 - Payoff 2028)
46071	Dept of Health	\$ 120,342.66	Loan Payment - Water Reservoir Improvements (Next Payment 9/2021 - Payoff 2027)
46072	Dept of Licensing	\$ 18.00	CWP License
EFT Pay	Dept of Revenue - EFT Pay	\$ 7,503.32	August 2020 Excise Tax on Water/Sewer and Excise Tax on Out of State Purchases
46073	Dept of Transportation	\$ 822.64	Fuel - Police \$718.08 and Public Works \$104.56
46074	Dilk Tire Factory	\$ 23.73	Repair/Maintenance - Parks
46075	Fastenal	\$ 258.66	Operating Supplies - Streets/Water/Sewer
46076	Galls, LLC	\$ 522.94	Operating Supplies - Police Dept
46077	Gray & Osborne, Inc.	\$ 43,295.42	Prof Serv - 4th St \$35,073.62, Gen Eng \$642.81, WTP \$6,353.52, Adams St \$705.63 and Cheney Pk \$519.84
46078	H.D. Fowler Company	\$ 3,512.58	Operating Supplies - Fire \$106.15 and Water \$3,406.43

46079	Hagen & Bates P.S.	\$	264.00	Professional Services - Municipal Court 9/2/2020
46080	HD Portables	\$	270.00	Portable Toilets - Boat Launch
EFT Pay	Invoice Cloud-EFT Pay	\$	112.80	August 2020 Portal Access Fee
46081	J.P. Cooke Company	\$	62.70	Operating Supplies - City Hall
46082	JCI Jones Chemicals, Inc.	\$	1,106.73	Operating Supplies - Water/Sewer Fund
46083	Lakeside Industries	\$	2,130.57	EZ Street Asphalt - Streets
46084	LeMay Mobile Shredding	\$	50.05	Document Shredding
46085	Maneman Electric, Inc.	\$	1,580.72	Repair/Maintenance - Docks \$900.76 and Sewer \$679.96
46086	Office of Financial Management	\$	2,890.15	August 2020 Fines & Forfeitures
46087	One Call Concepts, Inc.	\$	7.92	Locates
EFT Pay	ONLINE Information Services - EFT Pay	\$	28.10	Credit Reporting Services - August 2020
46088	Owen Equipment Company	\$	843.19	Repair/Maintenance - Streets
46089	P & L Johnson Mechanical, Inc.	\$	2,802.55	Repair/Maintenance - City Hall \$582.89, Fire Dept \$582.89, Water \$663.89 and Sewer \$972.88
46090	Pacific County Dept of Public Works	\$	1,648.79	Eklund Park - September 2020
46091	Pacific County Dept of Public Works	\$	2,800.00	2012 Chevrolet Tahoe - Fire Dept
46092	Pacific County Prosecutor	\$	39.38	August 2020 Crime Victims
46093	Pete Hinton	\$	60.00	Interpreter Services - Municipal Court 8/12/2020
46094	Petek & Associates	\$	300.00	Professional Services - Police Dept
46095	PetroCard	\$	975.66	Fuel - Public Works \$913.88 and Fire \$61.78
46096	Pioneer Grocery	\$	198.51	Miscellaneous - City Hall \$129.84 and Police \$68.67
46097	PUD #2	\$	6,660.97	All Depts
46098	Ryan Herco Flow Solutions	\$	1,745.92	Operating Supplies - Water Fund
EFT Pay	Smarsh - EFT Pay	\$	5,086.12	Data Storage - 8/1/2020 - 7/31/2021
46099	South Bend Pharmacy	\$	140.71	Water Fund
46100	Staples	\$	514.73	Office Supplies - City Hall \$146.63, Muni Court \$94.99, Police \$5.89, Water \$120.28 and Sewer \$146.94
46101	Steve's Front End & Brake, Inc.	\$	251.10	Repair/Maintenance - Water/Sewer Fund
46102	Three Rivers Mosquito & Vector Control	\$	7,918.33	Mosquito Control - August 2020
EFT Pay	Verizon - EFT Pay	\$	569.07	One Talk - All Depts \$408.84 and Police Laptops \$160.23
46103	Vermeer Northwest	\$	670.62	Repair/Maintenance - Streets/Water/Sewer
EFT Pay	VISA - EFT Pay	\$	2,639.40	City Hall \$2,278.22, Municipal Court \$(75.66), Police \$79.98 and Water \$356.86
46104	Walter E Nelson Company of Astoria	\$	96.09	Operating Supplies - Water/Sewer Fund

46105	Willapa Harbor Herald	\$	205.70	Legal Notices
46106	Willapa Printing	\$	81.08	Operating Supplies - Police Dept
46107	Zee Medical Service Company	\$	85.82	First Aid Kit Restock - City Hall \$32.40 and Public Works \$53.42
	TOTAL	\$	305,254.72	

Mayor Julie K Struck

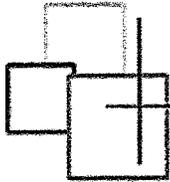
Mayor Struck

City Supervisor Houk

City Supervisor Houk

Police Chief Stigall

Police Chief Stigall



Register

<u>Number</u>	<u>Name</u>	<u>Fiscal Description</u>	<u>Created</u>	<u>Amount</u>
<u>24871</u>	Houk, Lloyd D	2020 - August - Second Council Meeting - August		\$1,650.00
<u>24872</u>	Ashley, Alan	2020 - August - Second Council Meeting - August		\$230.87
<u>24873</u>	Houk, Lloyd D	2020 - August - Second Council Meeting - August		\$3,741.63
<u>24874</u>	AFLAC	2020 - August - Second Council Meeting - August		\$1,011.32
<u>24875</u>	Association of WA Cities	2020 - August - Second Council Meeting - August		\$3,007.58
<u>24876</u>	Dee Roberts-Coffee Fund	2020 - August - Second Council Meeting - August		\$48.00
<u>24877</u>	Dept of Labor & Industry	2020 - August - Second Council Meeting - August		\$2,039.21
<u>24878</u>	Dept of Retirement Systems	2020 - August - Second Council Meeting - August		\$12,763.56
<u>24879</u>	Employment Security Department	2020 - August - Second Council Meeting - August		\$196.36
<u>24880</u>	Nationwide Retirement Solutions	2020 - August - Second Council Meeting - August		\$655.00
<u>24881</u>	Teamster's Local #252	2020 - August - Second Council Meeting - August		\$434.50
<u>24882</u>	The Bank of the Pacific	2020 - August - Second Council Meeting - August		\$19,537.04
<u>24883</u>	Thorbeckes	2020 - August - Second Council Meeting - August		\$58.34
<u>24884</u>	Washington Counties Insurance Fund	2020 - August - Second Council Meeting - August		\$434.50
<u>24885</u>	Washington State Support Registry	2020 - August - Second Council Meeting - August		\$597.73
<u>24886</u>	Washington Teamsters Welfare Trust	2020 - August - Second Council Meeting - August		\$10,633.20
<u>August 2020 Draws</u>	Payroll Vendor	2020 - August - Second Council Meeting - August		\$12,575.00
<u>August 2020 Regular Payroll</u>	Payroll Vendor	2020 - August - Second Council Meeting - August		\$34,507.50
				\$104,121.34

CITY OF SOUTH BEND
ZOOM COUNCIL MEETING – 08/24/2020

1. CALL TO ORDER AND ROLL CALL

The council meeting was called to order by Mayor Struck at 5:30 pm followed by roll call by Clerk/Treasurer Roberts. Members present: Councilor Kuiken (logged in late due to technical issues at home. Came to city hall at 5:45 pm to attend meeting.), Councilor Manlow, Councilor Neve (logged in late due to technical issues), Councilor Davis, Councilor Hall, Police Chief Stigall, City Supervisor Houk and Clerk/Treasurer Roberts.

2. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES

A motion was made by Councilor Hall to approve the Agenda, Consent Agenda and the minutes of the August 10, 2020 regular meeting. The motion was seconded by Councilor Davis. **Vote: Ayes-3, Noes-0, Absent-2**

Vendors – Check #46024 thru Check #46053 - \$83,016.49 Including EFT Payments

Check #46054 VOIDED

3. CORRESPONDENCE

a. Dollar General

Mayor Struck explained that she will present a summary of the written and email correspondence submitted to the city. Each councilor received an exact copy of all correspondence received regarding the preliminary short subdivision. The summary includes all names and addresses [if known] of those providing submissions as well as their positions for or against.

Linda Buchanan – 212 S. Jackson, South Bend – Opposed to the Dollar General
Craig Spredeman – 222 Pine, South Bend – Opposed to the Dollar General
Sarah Murphy – 412 W Cowlitz, South Bend – Opposed to the Dollar General
Harvest McCampbell – 331 1st Street, Raymond – Opposed to the Dollar General
Rosemarie LeClair – E Robert Bush Drive, South Bend – Opposed to the Dollar General

Additional Correspondence Summary (Received August 24, 2020-after packets were distributed-
emailed to the council same day):

Eric Pollard – Centralia, WA – Opposed to the Dollar General
Pam Shipp – Raymond – Opposed to the Dollar General
Christine Balcom – 315 Willapa Ave, South Bend – Opposed to the Dollar General
Sandra Ellwanger Harris – Unknown Address – Opposed to the Dollar General

4. ITEMS FROM THE PUBLIC

Prior to public comment Mayor Struck explained that everyone from the public that wished to speak may do so. She asked that everyone please raise their hand to let staff know that you would like to speak and the Clerk/Treasurer would call upon you in turn as you appear on her screen. Please state your name and address before you begin. Each speaker will be limited to three minutes. You will be given a 30 second warning before your three minutes are up and you are muted.

Citizen Craig Spredeman, 222 Pine Street, felt that all of the correspondence should have been read and the questions that some of the citizens had should have been answered or addressed.

He also had issues with how the planning commission public hearing was held.

4A. REQUEST FOR AGENDA AMENDMENT

Mayor Struck requested that agenda Item #5 – Preliminary Short Subdivision Approval move to Item #6 and Item #6 – Emergency Executive Order – Extension move to Item #5.

Councilor Neve made a motion to accept this amendment as presented. (Councilor Neve logged in just prior to this motion) The motion was second by Councilor Hall. **Vote: Ayes-4, Noes-0, Absent-1**

5. EMERGENCY EXECUTIVE ORDER - EXTENSION

Councilor Neve made a motion to accept the Emergency Executive Order Extension as presented. The motion was seconded by Councilor Hall. **Vote: Ayes-4, Noes-0, Absent-1**

6A. JOHN KLIEM – CREATIVE COMMUNITY SOLUTIONS, INC.

Mayor Struck introduced Mr. Kliem who spoke regarding the Preliminary Short Subdivision, giving the council and public in attendance an overview of the processes that the planning commission followed for the Preliminary Short Subdivision. Mr. Kliem works with city staff and the planning commission on planning, zoning and comprehensive plan updates.

6. PRELIMINARY SHORT SUBDIVISION APPROVAL

Councilor Hall made a motion accepting the Preliminary Short Subdivision as presented. The motion was seconded by Councilor Neve.

During discussion Councilor Hall explained that he is part of the Willapa Bay Resistance on Facebook. He was also able to see postings on a private Facebook Page called SB Beige Box Project. He has read the comments – the negative impacts, low wages, ugly building, no dog walking, no people walking, no place for the annual circus, blocking the river view, migratory birds. Many of the public records requests that have been made have been posted to those groups. Several days before the planning commission meeting Councilor Hall noted that city staff had already put in over 100 hours responding to public records requests and the week prior the city supervisor had spent most of that week responding to those requests. There were 155 pages of back and forth emails (part of a public records request) between the city, the Dollar General, the city's planner and the city's engineers and he advised he read them all. There has been accusations of state and local laws being violated. These are posted as **fact** by an apparent lay person and even recently complaints that new public records requests are not being responded to quickly enough. These are **opinions** not fact! Councilor Hall pointed out that he relies on the state and city staff for his information. He mentioned that there were comments about the Dollar General not fitting into our quaint city. Councilor Hall then noted that there is an abandoned Arco and Shell station, a red tagged building, an empty iron works building, a former bowling alley, there is a beautiful new brewery, derelict boats, a building covered in briars and a derelict boat and several blocks east there is a massive junk yard. Councilor Hall explained that he had read all of the comments and attended the planning commission meeting. If and when the development goes forward it is up to the state to enforce their rules and the city to enforce theirs. Personally, Councilor Hall said he didn't want a Dollar General to come to town because of the impact it might have on Pioneer and the mini marts, but the question tonight is only about the subdivision of the property that is owner by Harbor Rock. *(Note: this is a general synopsis of Councilor Hall's comments. Not a verbatim account)*

Councilor Neve noted that she read her council packet, all 71 pages, and she came to the same conclusion as Councilor Hall. The City of South Bend has some warts. South Bend is made up of its **PEOPLE** and that is what makes it a great place.

Councilor Davis asked about the contamination which has been alluded to in various posts on Facebook. Mr. Kliem noted that is between the property owner and the state if there is any type of contamination. It has nothing to do with the city. If the Dollar General buys some property and there is contamination then they will deal with it through the state, but again it has nothing to do with the city.

Vote: Ayes-4, Noes-0, Absent-0, Abstention-1 (Ayes-Councilor Kuiken, Councilor Neve, Councilor Davis, Councilor Hall. Abstention-Councilor Manlow)

7. DEPARTMENT HEAD REPORTS

- ✓ Police Chief Stigall announced that it is official. He has hired Tyson Johnson as a new officer for the South Bend Police Dept. His first day was August 22nd. If things go as planned, he will head to the Police Academy in November.
- ✓ Police Chief Stigall explained that the city has a horrible problem at the recycle bins on Summit. People are dumping junk and garbage and he is asking for the citizens to please help! If you see someone dumping garbage or junk there please get a license plate number, a picture of the car or whatever you can do safely. He doesn't think that the citizens want to lose the recycle bins.
- ✓ Councilor Hall asked Police Chief Stigall about the junk and derelict mobile home that he and Police Chief Stigall had been discussing. Police Chief Stigall explained that two or three more vehicles have been removed and he has talked to the maintenance person and he is working on the property. They know it is on the city's radar. Councilor Hall asked if there was a timeline and Police Chief Stigall advised no, but that he would follow up with the maintenance person and advise him that he needed to provide the city with one.
- ✓ Councilor Hall asked Police Chief Stigall about two areas where there are derelict boats. One derelict boat is by a blue metal building and the other derelict boat(s) are on Spooner property. Police Chief Stigall advised he would look into both situations.
- ✓ City Supervisor Houk reported that the 4th Street Reconstruction Project (between Pacific and Willapa) is going well. This project is funded by a Community Development Block Grant (CDBG).
- ✓ City Supervisor Houk advised the Water Treatment Plant Upgrade Project goes out for bid on August 26th and the bid opening is September 16th. This project is funded by the United States Dept of Agriculture, Rural Development (USDA RD) and CDBG.
- ✓ City Supervisor Houk explained that the city crew has been working with the contractors setting the forms for the sidewalks at Cheney Park from First Street to the Pavilion.
- ✓ The structural work at the library is almost complete. This work was funded by .09 money from Pacific County.
- ✓ Landscaping at Mary Rogers Pioneer Park has begun and should be completed in a few weeks.

8. MAYOR'S REPORT

- Mayor Struck advised that she was notified that the Pacific County Health Department has lowered their monitored COVID-19 cases from two to one.
- Mayor Struck thanked John Kliem, Eric Noah (Gray & Osborne, Inc.) and Dominic Miller (Gray & Osborne, Inc.) for all of their work on the Short Subdivision and also for attending the meeting.

9. COUNCIL COMMENTS

- ❖ Councilor Manlow noted that was good news about the COVID cases and as far as Pioneer Grocery, they are seeing 99% percent mask compliance. Everyone is really doing a great job.

- ❖ Councilor Hall mentioned that the only people wearing a mask at the boat launch were him and the fish checker. He did note that there were 55 paying customers on Saturday. It has been a bit slow. There was a camper that did mention to him that they really liked the spot and appreciated having it there.
- ❖ Councilor Kuiken was glad to see Tyson Johnson as the new hire for the police department. He is local and is sure he will stick around. He watched Tyson grow up! Great choice!
- ❖ Councilor Neve loves to see Police Chief Stigall around her neighborhood.
- ❖ Councilor Neve announced that she and citizen Don Corcoran will be cruising South Bend on Saturday, Sunday and Monday of Labor Day weekend in the antique fire truck. They plan to drive up and down Robert Bush Drive, stopping at various businesses to celebrate Labor Day. They decided there will be a parade come hell or high water! Councilor Neve thanked Police Chief Stigall for agreeing to their request to cruise!
- ❖ Councilor Davis would like to see the Planning Commission work on rules for South Bend's waterfront as well as more community involvement and a vision for South Bend.

10. PUBLIC COMMENT – CURRENT AGENDA ITEMS

Citizen Craig Spredeman doesn't think that people attend the city council meetings because for the most part things are done right. Yes, the rules are followed but the procedures are flawed.

11. FUTURE AGENDA TOPICS

Councilor Hall requested that Cheney Park Ball Field be on the September 14, 2020 agenda

12. ADJOURNMENT

The Zoom meeting was adjourned at 6:23 PM to meet again on Monday, September 14, 2020 for the next regularly scheduled meeting via Zoom unless otherwise announced.

Julie K. Struck
Mayor

ATTEST: _____
Dee Roberts
Clerk/Treasurer