

**CITY OF SOUTH BEND**  
**ZOOM PLANNING COMMISSION – 12/15/2020**

**CALL TO ORDER AND ROLL CALL**

The planning commission meeting was called to order by Chairperson Pearson at 3:00 pm followed by roll call by Secretary Porter. Members present: Commissioner Pearson, Commissioner McHugh, Commissioner Harris, City Supervisor Houk and Secretary Porter. Also present was John Kliem with Creative Community Solutions and Mayor Struck. Commissioner Hamlin and Commissioner Olsen were absent.

**APPROVAL OF MINUTES**

A motion was made by Commissioner McHugh to approve the minutes of the December 7, 2020 meeting as written. The motion was seconded by Commissioner Harris. **Vote: Ayes-3, Noes-0, Absent- 2**

**AMENDMENT OF OFF-STREET PARKING REGULATIONS**

John Kliem with Creative Community Solutions gave a brief discussion of possible changes to the off-street parking regulations as discussed at the previous meeting (December 7, 2020).

City Supervisor Houk questioned about new business coming into an existing building that there would potentially be no off-street parking. It was suggested under Section A – 1. New users to possibly put new construction.

Mr. Kliem advised that everything between Central and Ferry would be exempt from the new code. It was suggested that businesses may have to do a variance if change of use to comply with off-street parking to have assessable parking. After brief discussion the Planning Commission agreed that they would like to keep the assessable parking in the updated version of code.

Chairperson Pearson asked if angled parking would be an issue on the highway. City Supervisor Houk advised that would have to go through Washington State Department of Transportation to see if it would be doable.

During discussion Mr. Kliem suggested that Section E could be taken out completely and looked at a later date.

A motion was made by Commissioner McHugh to accept the draft version as written up by Mr. Kliem excluding Section E of the 15.20.270 off-street parking regulayions. The motion was seconded by Commissioner Harris. **Vote: Ayes-3, Noes- 0, Absent- 2**

Mayor Struck thanked the Planning Commission and to have a Merry Christmas.

**ADJOURNMENT**

The Zoom meeting was adjourned at 3:47 PM, with no new meeting scheduled at this time.

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**Scot Pearson**  
**Chairperson**

**ATTEST:** \_\_\_\_\_  
**Kim Porter**  
**Secretary**